



New Zealand Charity Reporting Awards

Proudly supported by:

Tier One



Tier Two



Tier 3



Tier 4



Highly commended in each tier



Innovation



Chartered Accountants Australia and New Zealand is proud to announce the 2020 New Zealand Charity Reporting Awards to recognise the efforts of registered charities meeting the financial reporting standards. The Awards will coincide with the Charity Law, Accounting & Regulation Conference for the 3rd year. To celebrate the success of the previous Awards we are introducing a new category – Innovation.

The standards were introduced to provide greater transparency and consistency in reporting within the charities sector. They provide a great opportunity to communicate their value and to tell their story to potential funders, volunteers and the broader community.

Details of the competition and the prizes are set out below:

Judging criteria

- Communication effectiveness and innovation 30%
- Compliance with standards 50%
- Overall presentation 20%

Judging panel

The judging panel will be convened and managed by Louise Edwards, Fellow Chartered Accountant and former Chief Executive of the Rata Foundation.

How to enter

Please send through the Performance Report (Tier 3 & 4) or Financial Statements (Tier 1 & 2) of your charity (audited versions if available) to charityreportingawards@charteredaccountantsanz.com by midday Friday 21 February 2020.

To be eligible you must enter the same report as the one filed on the charities register for your most recent financial year. Templates are available on <https://charities.govt.nz>

Prizes will be awarded to the winner and highly commended in each of the four tiers of reporting. One prize will be awarded to the overall winner for Innovation.

We will notify winners by midday Wednesday 25 March 2020. Prizes will be presented at the dinner for the Future Prospects for Charity Law, Accounting and Regulation Conference on Thursday 30 April 2019.

For more information

Please contact Maike Scherer from Chartered Accountants Australia and New Zealand at: maike.scherer@charteredaccountantsanz.com

You can sign up to the Charities Services newsletter at www.charities.govt.nz or their Facebook page [@CharitiesServices](https://www.facebook.com/CharitiesServices) for more details about their role in the charity sector.

Terms and Conditions

New Zealand Charity Reporting Awards

- 1 Instructions on how to enter to win a Prize (defined below) form part of these terms and conditions (**Terms and Conditions**). Participation in this 'Charity Reporting Awards Competition' (**Competition**) is deemed acceptance of these Terms and Conditions. This Competition is not valid in conjunction with any other offer.
- 2 The Competition is a game of skill for a Prize which may be won by an Eligible Entrant (defined below) who submits an Eligible Entry (defined below) in accordance with these Terms and Conditions.
- 3 The promoter is Chartered Accountants Australia and New Zealand (ABN 50 084 642 571) of 33 Erskine Street, Sydney, NSW 2000, Australia (**Promoter or CA ANZ**).
- 4 The Competition commences at 8:00am on 1 December 2019 and ends at midday on 21 February 2020 (**Competition Period**). The Competition Period may be extended in the Promoter's sole discretion.

Definitions

- 5 For the purpose of these Terms and Conditions:
 - a **Eligible Entrant** or Eligible Entry has the meaning given to those terms in clause 7.
 - b **Judging Criteria** means a combination of the following, each of which will have the weighting indicated below:
 - i communication effectiveness and innovation – 30%;
 - ii compliance with applicable standards – 50%; and
 - iii overall presentation – 20%.
 - c **Judging Panel** means the following people or such other representatives as determined by the Promoter in its sole and absolute discretion:
 - i The Judging Panel will be convened and managed by Louise Edwards.
 - d **Prize** means, as applicable, a bank transfer to:
 - i the first-place winner in each tier to the value of \$1,000; or
 - ii the winner of the highly commended award in each tier to the value of \$500; or
 - iii one overall winner of the innovation award at the discretion of the **Judging Panel** to the value of \$500.
 - e **Winner** has the meaning given to that term in clause 11.
 - f "\$" is a reference to New Zealand Dollars.

Privacy and collection statement

- 6 CA ANZ collects personal information in order to conduct the Competition and may, for this purpose, disclose such information to third parties, including, but not limited to, agents, contractors, service providers, offer suppliers and, as required, to Australian and New Zealand regulatory authorities. Validity of an Eligible Entry is conditional on providing this information. Each entrant acknowledges that the information they provide will be collected by, or on behalf of, CA ANZ and may be disclosed to other group companies or controlled entities and to third parties that help the CA ANZ deliver its products and services or as required by law. Some of these parties may be located outside of Australia, New Zealand and the European Economic Area. Entrants should direct any request to access, update or correct information to CA ANZ's Privacy Officer at the details provided below. These Terms and Conditions are deemed to incorporate CA ANZ's privacy policy and by entering the Competition, each entrant accepts the terms and conditions of CA ANZ's privacy policy. For further details see www.charteredaccountantsanz.com.

Eligibility and entry

- 7 To be eligible to participate in this Competition, an entrant must, during the Competition Period:
 - a be a 'charitable entity' as described in section 4(1) of the *Charities Act 2005* (NZ);
 - b be registered as a charity on the date shown on the balance sheet;
 - c send the latest financial statements (tier 1 & 2) or performance report (tier 3 & 4) of such charitable entity (audited versions if available) to CharityReportingAwards@CharteredAccountantsANZ.com;
 - d send the same report as filed on the Charities Register;
 - e agree to these Terms and Conditions; and
 - f follow any other reasonable directions provided by the Promoter and/or its representatives in relation to the Competition, (each an **Eligible Entry** or **Eligible Entrant**).
- 8 This Competition is open to Eligible Entrants within New Zealand only.
- 9 You can enter the Competition no more than once and may only enter in one of the four tiers described in clause 7 above.

Judging and prizes

- 10 There will be nine (9) Prizes available in total, with a total value of \$6,500. In each of the four tiers, there will be one first place winner (prize of \$1,000) and one winner of the highly commended award (prize of \$500). There will be one winner (prize of \$500) for the Innovation category awarded at the Judging Panel's discretion.
- 11 All Eligible Entries will be compiled by the Promoter as soon as practicable following the end of the Competition Period. The Judging Panel will then be convened to determine:
 - a the Eligible Entry which best satisfies the Judging Criteria in each tier and is accordingly entitled to the first-place award;
 - b the Eligible Entry which is deserving of a highly commended award in each tier; and
 - c the Eligible Entry which shows the most innovation and is accordingly entitled to the overall innovation award, each such entrant being a 'Winner'.
- 12 The Promoter's decision is final and no correspondence will be entered into.
- 13 The Promoter will attempt to contact the Winners within two (2) days of their selection as a Winner using the email address used to submit their Eligible Entry, or as otherwise notified to the Promoter. The email may, in the Promoter's discretion, request reasonable information to confirm the Winner's identity and contact information to receive the relevant Prize.
- 14 If any Winner cannot be contacted on or before 27 March 2020, is not able to satisfy these Terms and Conditions, or forfeits or fails to accept their Prize, then that Winner will be deemed to have forfeited their Prize. In those circumstances, the Promoter may, in its discretion, select another Winner to receive the Prize (**Second Chance Winner**). The Second Chance Winner will be notified that they have won the Prize in the same manner as the Winner was notified in accordance with clause 13. These Terms and Conditions apply to a Second Chance Winner as if they were the relevant original Winner.
- 15 The Promoter will present the Winners with an acknowledgement of the Prize at the Charity Law Association of Australia and New Zealand (CLAANZ) / CA ANZ conference to be held in Wellington on 30 April – 1 May 2020 (**Meeting**). If the Winner is unable to attend the Meeting, the Promoter will arrange for the Prize to be sent to the Winner.
- 16 The Prize will be paid to the Winners in New Zealand dollars by bank transfer to an account nominated in writing by the relevant Winner. Any fees associated with cashing or depositing a cheque are the responsibility of the Winner.

General

- 17 The Promoter reserves the right to verify the validity of entries, to disqualify any entry that is not in accordance with these Terms and Conditions and to require an entrant to provide proof of registration as a charitable entity in order to claim the Prize.
- 18 If this Competition is interfered with in any way or is not capable of being conducted as reasonably anticipated due to any reason beyond the reasonable control of the Promoter, the Promoter reserves the right, in its sole discretion, to the fullest extent permitted by law (a) to disqualify any Eligible Entrant; or (b) to modify, suspend, terminate or cancel the Competition, as appropriate.
- 19 The Promoter will not be responsible for any late, lost or misdirected entries nor for any problems with any computer network, servers, internet providers or traffic congestion on any computer network.

- 20 By entering the Competition, unless otherwise advised, entrants agree that their registered charity name may be used for publicity purposes in connection with this Competition in any media, without any further reference, payment or other compensation to the entrant.
- 21 Subject to clause 22, each entrant releases the Promoter and any social media platforms, including but not limited to, Facebook, Instagram and LinkedIn, (including their respective officers, employees and agents) from all liability (including negligence), for any personal injury; or any loss or damage (including loss of opportunity); whether direct, indirect, special or consequential, arising in any way out of the Competition, including, but not limited to, where arising out of the following: (a) any technical difficulties or equipment malfunction (whether or not under the Promoter's control); (b) any theft, unauthorised access or third party interference; (c) any entry that is late, lost, altered, damaged or misdirected (whether or not after its location by the Promoter) due to any reason beyond the reasonable control of the Promoter; (d) any variation in the Prize value to that stated in these Terms and Conditions; (e) any tax liability incurred by an entrant, Eligible Entrant, Winner or Second Chance Winner; or (f) use of the Prize.
- 22 Nothing in these Terms and Conditions is intended to exclude, restrict or modify any consumer rights under the Competition and Consumer Act 2010 (Cth), Consumer Guarantees Act 1993 (NZ) ("**Consumer Legislation**") or any other legislation which may not be excluded, restricted or modified by agreement. If the Consumer Legislation or any other legislation implies a condition, warranty or term into the Terms and Conditions or provides statutory guarantees in connection with these Terms and Conditions, in respect of goods and services supplied (if any), the Promoter's liability for breach of such a condition, warranty, other term or guarantee is limited (at the Promoter's election) to the extent it is able to do so: (a) in the case of supply of goods, the Promoter doing any one or more of the following: (i) replacing the goods or supplying equivalent goods; (ii) repairing the goods; (iii) paying the cost of replacing the goods or of acquiring equivalent goods; and/or (iv) paying the cost of having the goods repaired; or (b) in the case of supply of services, the Promoter doing either or both of the following: (i) supply the services again; and/or (ii) paying the cost of having the services supplied again.
- 23 This Competition is in no way sponsored, endorsed by, administered by, or associated with any social media platforms, including but not limited to, Facebook, Instagram and LinkedIn. By participating in this Competition, Eligible Entrants are providing information to the Promoter and not to any selected social media platforms including Facebook, Instagram and LinkedIn.
- 24 These Terms and Conditions are governed by the laws of New Zealand. Eligible Entrants submit to the non-exclusive jurisdiction of the courts of New Zealand..

Competition support is available at:

Email: maike.scherer@charteredaccountantsanz.com

Privacy Officer

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Phone: 1300 137 322

Email: privacy@charteredaccountantsanz.com