



***charities***  
***commission***  
*Komihana Kaupapa Atawhai*



# Welcome to the Charities Commission's Annual Meeting

# Meeting format

- Introductions
- Introduction to the Charities Commission
- The Commission's first year
- Update on registration
- Statement of Intent/Annual report
- Financial statements
- Individual areas of the Charities Commission
- Afternoon tea
- Question and answer session

# Introductions

## Board

- Sid Ashton – Chairperson
- Judith Timpany – Deputy Chairperson
- Kerry Ayers – Board Member
- Ian Calder – Board Member
- Frank Claridge – Board Member
- Amohaere Houkamau – Board Member
- Patricia Webster – Board Member

# Introductions

## Staff

- Trevor Garrett – Chief Executive
- Barry Hayman – Corporate Services Manager

# Introduction to the Charities Commission

- The Charities Act was passed in April 2005.
- The Commission, an Autonomous Crown Entity, started on 1 July 2005.

# Our purpose

To promote public trust and confidence in  
the charitable sector

# Our Board

- The Board was appointed in June 2005.
- The Board's vision is one of a strong charitable sector for New Zealand, which enjoys a high level of public trust and confidence.

# Our role

- promote public trust and confidence in the charitable sector
- receive, consider and process applications for registration of charitable organisations
- compile and maintain a register of charities
- receive annual returns and monitor the activities of charities

# Our role

- inform charitable organisations on how to comply with the Charities Act
- provide an education and support function to the charitable sector
- advise on matters relating to charities
- stimulate and promote research into any matter relating to charities
- encourage good practice in governance and use of resources.

# Our first year

- establishing a solid foundation for a successful future
- setting up the Commission
- establishing the Charities Register
- developing relationships with charitable sector and Government agencies
- meeting and communicating with stakeholders

# Key activities and highlights 2005/2006

- prepare for the opening of the Charities Register in February 2007
- establish the Commission and employ permanent staff
- build relationships with the charitable sector
- build the systems and processes to undertake and manage the Charities Register
- work closely with a number of other government agencies including IRD and DIA

# Key activities and highlights 2005/2006 (continued)

- develop information, education plans and material to support the sector through the registration process
- establish communication channels, including website and newsletter
- develop and produce reporting mechanisms, including our first *Statement of Intent*
- develop foundations for efficient and effective operation of the Commission, including internal policies and procedures

# Update on Registration

- Registration commences 1 February 2007
- Forms availability
- Education material
- Workshops
- Information line

# *Statement of Intent*

- Crown Entities Act 2004
- Our Principles
  - Fairness and Impartiality
  - Consistency
  - Transparency
  - Legitimacy
  - Independence
  - Accountability
  - Responsibility and respect

# *Statement of Intent*

- Charitable Sector
  - What is it
- Key themes
  - Little information
  - Partnerships
  - Capacity building
  - Efficiency and accountability
  - Public donations
  - Coordination
- Outputs
  - Registration
  - Education
  - Monitoring

# *Annual Report*

- Building the organisation
- Relationships with Charities Sector
- Relationships with key Government agencies
- Process for registration
- Awareness of registration

# Tabling of Financial Statements

# Financial Performance

- In its first financial year, the Charities Commission achieved a surplus of \$2.629 million.
- The favourable result was largely due to a change in the timing for the opening of the Charities Register.
- As a result, several establishment tasks were not completed as budgeted.
- The surplus will be utilised for registration matters in the 2006/07 financial year.

# Community awareness, communication and education

The Commission is committed to:

- developing its relationship with the charitable sector
- communicating with charitable organisations
- ensuring that we inform the sector

# Our approach

- To differentiate communications to suit target audiences
- Work *with* the sector

# Education

- Specific education plan to help the sector prepare for registration
- A registration workshop series has been developed and piloted
- Nationwide programme begins in February 2007

# Community awareness, communication and education activities 2005/6

- Meeting with many groups and individuals in the charitable sector
- Providing regular updates to stakeholders
- Running pilot seminars about registration.

# Community awareness, communication and education activities 2005/6

- Developing education material to support registration
- Using a variety of external information channels
- Communicating the date for the opening of the Register of 1 February 2007
- Developing our key communication channels

# Crown stakeholder relationships

- Committed to developing positive relationships with its key Crown stakeholders
- High level of cooperation in our policy relationships with these organisations

# Challenges

- Process of registering charities
- Determining 'charitable purpose'

# How to find out more

- *Guide to the Charities Act*
- Charities Commission website  
**[www.charities.govt.nz](http://www.charities.govt.nz)**
- Monthly newsletter – *Update*
- Educational workshops
- Glossary of terms, registration checklist, fact sheets and more.