# KAIPĀTIKI PROJECT

# PERFORMANCE REPORT

Tier 3

For the year ended 30 June 2020



Full name of organisation

Kaipātiki Project Incorporated

For the year ended

30 June 2020

This workbook contains a number of formulae and other features designed to make it's completion as easy as possible. To avoid inadvertent overwriting of this functionality, the workbooks have been password protected. The password is noted below, so that entities that wish to modify the workbook can do so. However, it is recommended that extreme care be taken if any modification is undertaken.

# **Performance Report**

For the year ended 30 June 2020

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Manager

Date

·10. V20

Chairperson

Date

1.10.20

#### **Entity Information**

For the year ended 30 June 2020



Legal Name of Entity:

Kaipātiki Project Incorporated

Other Name of Entity (if any):

Kaipātiki Environmental and Restoration Project

Type of Entity and Legal Basis (if any):\*

Incorporated Society and Registered Charity

Registration Number:

CC38074

PURPOSE: Inspire and empower people to share in nature's revival and live lightly on the planet VISION: People everywhere actively sharing in nature's revival and living lightly on the planet

BOARD

Kaipātiki Project has a 6 - 9 member volunteer Board of Trustees who meet once a month.

MANAGEMENT & STAFF

Manager (full time), Restoration-Nursery Manager (full time), Community Activator (full time)

Restoration Activator (0.8 FTE), Restoration Assistant Kaiawhina Kaitiaki (0.4FTE), Garden Hub Co-Ordinator (0.3FTE)

Operations Manager (0.75 FTE), Grant & Impact Specialist (0.8FTE), Marketing Strategist (0.65FTE)

Administrator (0.5FTE), Media Assistant (0.375 FTE), Nursery Assistant (0.25FTE)

Kaipātiki also hires contractors or employs to fixed-term roles to respond to changing community needs

VOLUNTEERS

A large number of volunteers are involved at two nursery sites

Volunteers also carry out a large amount of work in restoration - including trapping of pests, removal of weeds, planting and care of natives in bush and reserve areas.

Local Board Grants & Funding Agreements - for community engagement & education, running events and operational costs Auckland Council Grants, Contracts & Funding Agreements - for programme administration and delivery of community education & restoration programmes

Central Government Grants (eg Ministry for Environment, NZ Lotteries) - for operational costs, community enterprise, and contribute to Envirohubs Aotearoa network

Community Grants (eg Foundation North, Lion Foundation, Pub Charity) - this allows us to increase participation and impact Members, Donors and Sponsors - developing source of non-tagged funding

Education for Sustainability Courses - run by Kaipātiki Project

Restoration contracts - enables advisory practice and oversight/direction of restoration work and utilisation of native plants in local environs

Sale of Plants - funds contribute to covering the costs of our volunteering programme

# Main Methods Used by the Entity to Rai

Donations, Membership & Sponsorship

**Grants Applications** 

Contracts for service

### Entity's Reliance on Volunteers and Donated Goods or Services:

Kaipātiki Project is setup to operate, and relies heavily on volunteers

Our volunteering programmes support our nurseries in growing locally and eco-sourced native plants

Volunteering days are also a component of meeting our restoration aims, in particular with site preparation for native planting and planting for restoration and regeneration as well as volunteer groups who carry out pest control

Kaipātiki Project is supported by a small number of corporate partners who donate IT support, nursery/garden equipment,

printing materials etc.

#### Additional Information:\*

Contact details

17 Lauderdale Rd, Birkdale, Auckland 0626

Physical Address: Postal Address:

17 Lauderdale Rd, Birkdale, Auckland 0626

Phone/Fax:

09-482-1172

Email/Website:

www.kaipatiki.org.nz

www.facebook.com/kaipatikiproject



# Kaipatiki Project Incorporated Statement of Service Performance

For the year ended 30 June 2020



# Description of the Entity's Outcomes:

Our Vision: "People everywhere actively sharing in nature's revival and living lightly on the planet"
Kaipātiki Project has developed two long-term objectives and five goals to progress towards this vision:

- Forest Restoration
- · Immersed in Nature
- · Clean Streams & Estuaries
- 2. LIVE LIGHTLY
- Live Lightly (Sustainable Living/Reduce Waste)
- · Local Food

The following outputs relate to these activities.

Description and Quantification (to the extent practice bla) of the	Actual	Actual
Description and Quantification (to the extent practicable) of the Entity's Outputs:	This Year	Last Year
ENGAGEMENT		
Number of Followers/Likes (Facebook)	2022000	
Number of Website Visits	4,724	3,20
Number of E-News Recipients	30,827	18,37
Number of e-News Readers	7,144	7,04
Number Engagement Events	1,553	1,91
Number Engagement Event Participants	2 154	
IVE LIGHTLY	104	
lumber of Courses & Events		
lumber of Participants	30	2
lumber of Community Events Supported (	612	30:
number of Community Events Supported (events run by other organisations)  Jumber Compost Collective Workshops Supported		00,
lumber of Compost Collective Participants	399	417
onnes of Waste Diverted	6.012	6.23
ornics of waste piverted	522	49:
EVIVE NATURE		
prest & Restoration		
umber of Community Restoration Days (Corp + Planting Days)		
uniber of Community Restoration Participants	39	28
umber of Community Restoration Volunteer House	709	584
umber of Pest Plants (kg) removed during season	2,750	2,359
umber of Native Plants Planted during season	662	
umber of Native Plants sold for Restoration	1,281	605
umber of Native Plants @ 30 Jun	16,916	11,251
umber of Native Plants growing	24,844	23,684
imber of Native Plants propogated	41,760	30,850
imber of Native Species @ 30 Jun	18,076	,
imber of Native Species grown	83	91
mber of Nursery & Garden Days	88	95
mber of Nursery and Garden Volunteers	122	00
mber of Nursery & Garden Volunteer Visits	147	152
mber of Nursery & Carden Volunteer Visits	1,532	1,297
mber of Nursery & Garden Volunteer Hours	4,621	3,688
mber of Participants	689	
an Streams & Estuaries		
eams Monitored		
pups Engaged With	7	4
mber of Stream Specific Days & Events	6	4
nber of Stream Specific Participants	15	
itional Output Measures:	121	
Sponsors/Funders		
nber of Community Networks We Contribute To		17

Additional Information:

Our regular volunteer group reflects our community diversity - 50% volunteers are retired, 25% are in transition (travelling, returning to work etc), and 25% have special needs or benefit from the supported work programme we offer.

Please refer to our annual report for a more in-depth view of the activities and impact represented here.

# Statement of Financial Performance



	Actual* This Year \$	Actual * Last Year \$
Revenue		
Fundraising, Sponsorship and other similar		
revenue*	90,217	3,999
Grants for Operations, non-Service & Capital	to and Chargoston	3,333
Purchase	178,268	155,063
Fees, subscriptions and other revenue from		£1
members*	817	417
Revenue for Providing Goods/Services	774,890	636,748
Interest, dividends and other investment		
revenue*	170	282
Other revenue		

1,044,362	796,509
	444,258
381,905	338,047
	•
12,741	16,569
	598,109 381,905

Total Expenses*	992,755		798,874
Surplus/(Deficit) for the Year	51,607	_	2,365

# **Statement of Financial Position**

As at 30 June 2020



	Actual*	Actual*
	This Year	Last Year
	\$	\$
Assets		
Current Assets		
Bank accounts and cash*	241,430	138,51
Debtors and prepayments*	111,277	198,29
nventory*	26,964	32,99
Other current assets	150	15
Total Current Assets	379,821	369,95
Non-Current Assets		
Property, plant and equipment*	96,487	58,27
Total Non-Current Assets	96,487	58,27
Total Assets	476,308	428,22
iabilities		
Current Liabilities		
Accounts payable	65,820	84,15
Employee costs payable*	18,566	24,58
Jnused donations and grants with conditions*	184,209	147,07
GST	12,458	28,76
Total Current Liabilities	281,053	284,57
Fotal Liabilities*	281,053	284,57
Fotal Assets less Total Liabilities (Net Assets)*	195,255	143,64
Accumulated Funds		
	_	-
Capital contributed by owners or members*		
Capital contributed by owners or members* Accumulated surpluses or (deficits)*	195,255	143,64
	195,255 -	143,64

C Barlie Chairperson 1 / 10 / 2020

# **Statement of Cash Flows**



	Actual*	Actual*
were the common property and the common property of the common prope	This Year	Last Year
	\$	\$
Cash Flows from Operating Activities*  Cash was received from:		
Donations, fundraising and other similar receipts*	\$ 305,622	281,134
Food subscriptions and athermacints for a subscript		
Fees, subscriptions and other receipts from members*	\$ 817	417
Receipts from providing goods or services*	\$ 861,909	530,575
Interest, dividends and other investment receipts*	\$ 170	282
Net GST	(-\$16,310)	24,199
Cash was applied to:		
Volunteer and employee related costs	(-\$604,125)	441,119
Costs related to providing goods and services	(-\$409,427)	363,491
Net GST		,
Net Cash Flows from Operating Activities*	¢ 120 crc	21.007
net cash nows from operating activities	\$ 138,656	31,997
Cash flows from Investing and Financing Activities* Cash was received from:		
Receipts from the sale of property, plant and		
equipment*	\$ 0	2,643
Cash was applied to:		
Payments to acquire property, plant and equipment*	\$ 35,735	8,000
Net Cash Flows from Investing and Financing		
Activities*	(-\$35,735)	- 5,357
Net Increase / (Decrease) in Cash*	\$ 102,921	26,640
Opening Cash*	\$ 138,512	111,872
Closing Cash*	\$ 241,433	138,512
This is represented by:		
Bank Accounts and Cash*	\$ 241,430	138,512

#### **Statement of Accounting Policies**

For the year ended 30 June 2020



#### Basis of Preparation'

Kaipatiki Project Incorporated is a non-profit society incorporated under the Incorporated Societies Act 1908 and subsequently registered with Charities Commission under the Charities Act 2005. Kaipatiki Project Inc has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. The information is presented in NZ dollars.

#### Goods and Services Tax (GST)

Kaipatiki Project Incorporated is registered for GST. These financial statements have been prepared exclusive of Goods and Services Tax except for Accounts Receivable and Accounts Payable which are GST inclusive.

#### Income Tax

Kaipatiki Project Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

#### Bank Accounts and Cash

Bank accounts and cash comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

#### Fixed Assets & Depreciation\*

Fixed Assets are recorded at historical costs less depreciation to date.

The following rates of depreciation have been applied:

Equipment 24-60% DV

Furniture & Fittings 9.5-40% DV

Nursery Equipment & Fixtures 13.5-15.6% DV

Motor Vehicle 20% DV

#### Inventory, Funds Received in Advance, Reserves\*

Inventory is valued at the lower of cost or net realisable value.

The Society recognises that some funds received in a financial year are prepayments and are to be used for contracted services in the following financial year. The means of calculating the Funds Received in Advance is by costing unfulfilled contracted service specifications as at the balance date.

The Reserves Policy forms part of the Board's Risk Management Policy. The policy goal is to hold sufficient funds to enable the organisation to meet its financial commitments for a period of six months. Currently the reserves for organisational sustainability are held at \$90,000 and are included in the total reserves of the organisation.

Accounts Receivable

Accounts Receivable are stated at their present estimated realisable value.

#### Tier 2 PBE Accounting Standards Applied (if any)\*

None

#### Changes in Accounting Policies\*

There have been no changes in accounting policies during the financial year (last year - nil)

**Notes to the Performance Report** 



	Note 1 : Analysis of Revenue		
	Market The Committee of the State of the Sta	This Year	Last Year
Revenue Item	Analysis	\$	\$
Fundraising, Sponsorship & Other	Fundraising & Sponsorship	750	500
similar revenue	General Income	9,400	3,499
	General Income	80,066	,
	Total	90,217	3,999
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Donations and Other Similar	Grants for current operations	92,024	135,000
Services	Grants for capital purposes	50,133	7,314
	Grants not directly related to service delivery	5,000	4,455
	Donations/koha from the public	31,111	8,294
	Total	178,268	155,063
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Fees, subscriptions and other revenue from members	Membership	817	417
	Total	817	417
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Revenue from providing goods or	Grants/contracts with central government	33,000	33,000
services	Grants/contracts with local government	488,430	400,233
	Grants/contracts with non-governmental agenci	122,758	87,654
	Revenue from sales to the public	767	1,618
	Revenue from commercial activities	129,935	114,243
	Total	774,890	636,748
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Interest, dividends and other investment revenue	Interest	170	282
	Total	170	282

# **Notes to the Performance Report**

For the year ended 30 June 2020



12,741

16,569

	Note 2 : Analysis of Expense	S	
		This Year	Last Year
Expense Item	Analysis	\$	\$
Volunteer and employee	Salaries and Wages	575,888	424,392
related costs	Superannuation contributions	16,264	11,575
	Other Associated Costs	5,957	8,291
	Total	598,109	444,258
		This Year	Last Year
Expense Item	Analysis	\$	\$
Costs related to providing	delivery	110,512	96,158
goods or services	Sub-Contractors & Tutors	171,365	163,640
	Other service delivery costs	48,675	41,558
	Administration and overhead		
	costs	51,353	36,691
	Total	381,905	338,047
		This Year	Last Year
Expense Item	Analysis	\$	\$
Other expenses	Depreciation	12,741	14,447
	Loss on sale of disposal of assets		2,122

Total

# Kaipatiki Project Incorporated Notes to the Performance Report



	Note 3: Analysis of Assets and	Liabilities	
		This Year	Last Year
Asset Item	Analysis	\$	\$
Bank accounts and cash	Cheque account balance	39,298	25,362
	Savings account balance	202,132	113,150
	Total	241,430	138,512
		This Year	Last Year
Asset Item	Analysis	\$	\$
Debtors and prepayments	Accounts receivable GST Receivable	110,777	198,296
	Prepayments	500	
	Total	111,277	
		This Year	Last Year
Asset Item	Analysis	\$	\$
Inventory	Shop & Nursery Stock	26,964	32,992
	Total	26,964	32,992
		This Year	Last Year
Asset Item	Analysis	\$	\$
Asset Item Other current assets	Analysis Accrued Interest	\$	\$
		150	<b>\$</b>
Asset Item Other current assets	Accrued Interest		
	Accrued Interest Petty Cash	150	150
	Accrued Interest Petty Cash	150 <b>150</b>	150 <b>15</b> 0
Other current assets	Accrued Interest Petty Cash  Total	150 <b>150</b> This Year	150 150 Last Year

# Kaipatiki Project Incorporated Notes to the Performance Report



	Note 3 : Analysis of Assets and	This Year	Last Year
Liability Item	Analysis	\$	\$
Accounts Payable & Visa	Accounts Payable	54,182	51,039
Accounts rayable & visa	Accruals & Sundry Creditors		
	•	10,551	30,396
	Visa Credit Card	1,088	2,715
	Total	65,820	84,150
		This Year	Last Year
Liability Item	Analysis	\$	\$
Employee costs payable	Holiday pay accrual	18,566	24,582
	Total	18,566	24,582
		This Year	Last Year
Liability Item	Analysis	\$	\$
Funds Received in	Grants received in Advance	184,209	114,065
Advance	Contracts received in Advance		33,007
	Total	184,209	147,072
		This Year	Last Year
Liability Item	Analysis	\$	\$
Other current liabilities	GST	12,458	28,768
			(*)

# **Notes to the Performance Report**

For the year ended 30 June 2020



#### Note 4: Property, Plant and Equipment

This Year					
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*
Land*	- 1				
Nursery Equipment & Fixtures*	13,275	50,960	712	2,360	61,163
Motor Vehicles*	34,968			6,994	27,974
Furniture and fixtures*	6,133		COMMAND TO A CONTROL OF CONTROL O	750	5,383
Office equipment*	3,894			1,854	2,040
Computers (including software)*		ed to permit a lateral per processing of contract of Contract and Cont	A CONTROL OF THE CONT		
Machinery*				universitätikse killi karine A. 1994 sülassideksija var 1994 das jälende var 1997 sakus tilkona, ja mari sakr T	
Heritage assets	-			e de la companya de manada de manada de empresa de de período en el contracte e venero com a contracte e de Co	-
Total	58,270	50,960	712	11,958	96,560

Last Year						
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*	
Land*					-	
Nursery Equipment & Fixtures*	10,161	5,857	827	1,916	13,275	
Motor Vehicles*	45,728	ACC AND PORT OF A CONTROL OF THE STATE OF TH	1,816	8,944	34,968	
Furniture and fixtures*	7,025			892	6,133	
Office equipment*	4,447	2,143		2,696	3,894	
Computers (including software)*						
Machinery*	y profesional and the second of the second s	NAME OF THE PARTY	and the control of th	o California (MCC) (El Servito Maria (MCC)		
Heritage assets	THE PROPERTY OF THE PROPERTY O	Signed (MCN) (An Amilian) is support to prove this province of require the angular province confidence of the support	The annual resource of the second control of	ng kanan Nagara, ang Parit kanan ina Nagara, ang kanang mangaran pangalah ng pangang panggan manangan Tanggan ng Pangang pan		
Total	67,361	8,000	2,643	14,448	58,270	

### Significant Donated Assets Recorded - Source and Date of Valuation\*

- 2 x Canon Printer MB53600 Canon NZ, 1 Jan 2016
- 2 x Canon Powershot G7X Digital Cameras Canon NZ, 1 Jan 2016

# **Notes to the Performance Report**

For the year ended 30 June 2020



# Note 5: Accumulated Funds

This Year		
Description*	Accumulated Surpluses or Deficits*	Total*
Opening Balance	143,648	143,648
Capital contributed by owners or members*		
Capital returned to owners or members*	A STATE OF THE PROPERTY OF STATE OF THE PROPERTY AND A STATE OF THE STATE OF THE PROPERTY OF T	
Surplus/(Deficit)*	51,607	51,607
Distributions paid to owners or members*		
Transfer to Reserves*	er personal and the second of	
Transfer from Reserves*	ti i Saria di na Angala di Angala Maria na makaya na na kita matamatan di pana un termesa mangana pana pangang Tangang matamatan di Angala Maria na manakaya na na kita matamatan di pana un termesa mangana pangang bangsa n	THE RESIDENCE OF THE SERVICE CONTRACTOR ASSESSMENT OF THE SERVICE
Closing Balance	195,255	195,255

Last Year		
Description*	Accumulated Surpluses or Deficits*	Total*
Opening Balance	146,013	146,013
Capital contributed by owners or members*		
Capital returned to owners or members*	HEAD COLD IN COLD COLD COLD COLD COLD COLD COLD COLD	
Surplus/(Deficit)*	(2,365)	(2,365)
Distributions paid to owners or members*	there is the first the little that the interior and a transport of the artists of a straight and the artists of	-
Transfer to Reserves*		Territorio de la compansión de la compan
Transfer from Reserves*	ettigation (Schaller) et anti-time i trapitation delibrary lateratura aptenuncia con consequence un accessor i 	entropolitica activo espetificantes entroto canto de futbra essenti
Closing Balance	143,648	143,648

Breakdown of Reserves		Actual*	Actual*	
		This Year	Last Year	
Name*	Nature and	\$	\$	
	Total	-	-	

### **Notes to the Performance Report**

For the year ended 30 June 2020



### Note 6 : Commitments and Contingencies

#### Commitments

There are no commitments as at balance date (Last Year - nil )

#### **Contingent Liabilities and Guarantees**

There are no contingent liabilities or guarantees as at balance date (Last Year - nil )

			Notes 7-12				
Note 7: Other							
Significant Gran	nts and Donations with	Conditions which have	e not been Recorded	as a Liability	*		
Description*	Original Amt*	Not Fulfilled Amt*	Purpose and Nature	of the Condi	tion(s)*		
none noted			i di pose and itature	or the condi	tion(s)		
Goods or Service	ces Provided to the Ent	ity in Kind*					
Description*	Amount*						
none noted							
Note 8: Assets I	Held on Behalf of Other	rs*					
Description of							
none noted	he Assets Held*	Name of Entity of V	Vhose Behalf Assets a	re Held*			
Note 9: Related	Party Transactions*			This Year	Last Year	This Year	Last Year
There were no t	ransactions involving re	elated parties during th	e financial year. (Last	Year - Nil)			
Note 10: Events	After the Balance Date	e*	Marie Colored Marie Colored				
There were no e Year Nil)	events that have occurre	ed after the balance da	te that would have a	material impa	act on the Pe	rformance Re	eport. (Last
Note 11: Ability	to Continue Operating	,*					
	n is reliant on grants an		ding.	and the second second			
Note 12: Correc	tion of Errors*						
None noted	CION OF EFFORS						
Additional Infor							



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### INDEPENDENT AUDITOR'S REPORT

To the governance of the KAIPATIKI PROJECT INC for the year ended 30 June 2020

### Report on the Performance Report

### **Opinion**

We have audited the performance report of the KAIPATIKI PROJECT INC on pages 2 to 14, which comprise the entity information and the statement of financial position as at 30 June 2020, the statements of service & financial performance, along with a statement of cash flows for the year ended, the statement of accounting policies and other explanatory information.

In our opinion except for the matters outlined in the basis for a qualified opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 2 to 14 presents fairly, in all material respects,:
  - the financial position of the KAIPATIKI PROJECT INC as at 30 June 2020 and of its financial performance and cash flows;
  - the entity information and the service performance, for the year ended,

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) [PBE-SFR-A-NFP] issued in New Zealand (NZ) by the NZ Accounting Standards Board.

# Basis for a Qualified Opinion

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion, except that our audit work has been limited in the:

 verifying of the completeness of recording for cash sources of income included in donations, membership, and plant sales, where the accounting controls are limited until the cash is banked, and there are no practical audit procedures to gain evidence on the completeness of cash income.

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with

International Standards on Auditing (NZ), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (NZ) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the KAIPATIKI PROJECT INC in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the NZ Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

Other than in our capacity as auditor we have no relationship with, or interests in, the KAIPATIKI PROJECT INC.

# Restriction on responsibility

This report is made solely to the management board, as the governance, in accordance with section 42F of the Charities Act 2005, and the constitution of the entity. Our audit work has been undertaken so that we might state to the governance those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the governance as a body, for our audit work, for this report, or for the opinions we have formed.

# Governance Responsibility for the Performance Report

The governance is responsible for:

- a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) the preparation and fair presentation of the performance report which comprises:
  - o the entity information;
  - the statement of service performance; and
  - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

in accordance with PBE-SFR-A-NFP issued in NZ by the NZ Accounting Standards Board, and

(c) for such internal control as the governance determines is necessary to enable the preparation of a performance report that is free



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from material misstatement, whether due to fraud or error.

In preparing the performance report, the governance is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governance either intends to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

# Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

We are also required to apply the explanatory guides (EG) Au 1 & EG Au 9.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of

expressing an opinion on the effectiveness of the entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ☐ Conclude on the appropriateness of the use of the going concern basis of accounting by the governance and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit. Charty Audit

Charity Integrity Audit Ltd

Chartered Accountants- South Auckland

1st October 2020