

# Annual Performance Report

2017/2018





# Bellyful New Zealand

## Legal Name of Entity

Bellyful New Zealand Trust

## Entity Type and Legal Basis

Bellyful New Zealand Trust is a Charitable Trust incorporated under the Charities Trust Act 1957.

## Registration Number

CC46995

## Postal Address

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Wellington 5249

## Contact

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# Contents

Bellyful Legal and Contact Information .....	2
Board Report .....	4
Founder's Report .....	5
Cheif Executive Report .....	6
About Bellyful .....	7
Statement of Service Performance .....	13
Maurethe's Story.....	14
Kelly's Story.....	15
Volunteer Appreciation & Recognition.....	16
Thanking our Donors, Sponsors & Supporters .....	18
Approval of the Performance Report.....	23
Statement of Financial Performance .....	24
Statement of Financial Position .....	25
Statement of Cashflow .....	26
Statement of Accounting Policies .....	27
Notes to the Performance Report.....	28
Auditor's Report.....	35

## BOARD REPORT

We are pleased to present the 2017/18 Performance Report for the Bellyful New Zealand Trust.

Bellyful's vision is "to have a branch in reach of every family that needs us" and this year we delivered solid growth towards this goal. In this report you will be able to read about our growth in terms of number of branches, number of volunteers, families supported and meals delivered.

During the last two years, we have focused on the Quality pillar of our strategy ensuring our high standards are maintained for future growth. This improved the financial health of the organisation considerably, allowing us to employ Charlotte Delahunty, our first paid Chief Executive, 18 months ago. Charlotte plays a vital role in ensuring the organisation's strategy is progressed and the Board would like to take this opportunity to thank her. With her patience and calmness Charlotte has blossomed and grown into the role and thus progressed many of the projects that we could only have dreamed of doing before her arrival.

It was considered a strategic priority to recruit a Quality and Operations Manager to work with the CE, resulting in the streamlining of our operations and the delivery of health and safety training to all of our volunteers. Special thanks go to Wendy Thomsson, our volunteer Quality and Operations Manager, who ensures that all of our volunteers are well looked after and guided along the Bellyful pathway.



Our volunteers are the heart and soul of this charity and the Board would like to take this opportunity to thank them all for their time, their passion and their massive contribution to making Bellyful such a truly caring and successful charity. Without them and the wonderful work that they do, Bellyful would not be so highly regarded by those it supports and those that refer families to us. Whether it is somebody cooking meals, organising fundraising activities, delivering meals to families or any of the other activities we undertake, these interactions are the building blocks of our outstanding reputation - we truly appreciate the effort. This is also the reason we have endeavored to increase our volunteer support and appreciation.

Our Board membership also changed this year. Sadly, we had to farewell two of our amazing Trustees this year, Fiona Morris and Jennie Wyllie. Fiona played a large part in getting our Health and Safety compliance up to scratch and Jennie was our funding and sponsorship guru. We will dearly miss those two as trustees, but thankfully they will stay involved as "Friends of the Board" to offer their assistance and expertise when needed. We feel excited to welcome Michelle Kitney and Karalyn van Deursen as new trustees to our board. They bring a wealth of knowledge in the not for profit sector and health sectors. We feel very privileged to work alongside such a wonderful bunch of volunteers, who are so supportive, caring and fun to be around.

In the future, our focus will be on increasing our Reach in the community and making better use of technology. As an organisation, we feel in a very strong position to work towards our vision of supporting more families. We look forward to helping many more families in need in 2018/19.

Ngā mihi

**Leigh Taggart, Rebecca Morahan, Iris Richter, Michelle Kitney & Karalyn van Deursen**

## FOUNDER'S REPORT



It seems like just yesterday that I delivered the first Bellyful meal. I remember it so well. The mum was a gorgeous, loving woman who was desperate for some sleep. The Bellyful meals came at just the right time. She invited me in, and I held her baby for a few minutes while she put the meals away. When she turned back to me, she had tears in her eyes, and she said "You have no idea how much this helps". But I did, and I still do.

A friendly face, a cooked meal, and the feeling of moral support, can give an exhausted parent the boost they desperately need.

Often I hear stories from people about their Bellyful experience, and it's not uncommon to hear "It was a life saver". While we know that our meals are unlikely to literally save a life, it sure can feel that way when you are up to your elbows in nappies, spit cloths, and sleep deprivation that is beyond any coffee fix!

Tens of thousands of families around New Zealand have had their bellies filled by our amazing volunteers, and thanks to new branches starting, this number will only increase.

Through the incredibly hard work of two staff members, and countless volunteer hours, Bellyful has grown, and will continue to grow in size and strength. This growth would not be possible without the hundreds of passionate women who give up many, many hours to ensure that money is raised, meals are cooked, and bellies are filled.

We are so grateful for every dollar that is donated towards the running of Bellyful, and also towards new branches so we can work towards our mission of having a Bellyful branch within reach of every Kiwi family who needs us. The support we receive from corporates, grant funders and individuals is fabulous, and essential to the work we do.

I am so proud of the work that these incredible women are doing, and I'm very excited for the next 12 months as the organisation continues to grow.

**Jacqui Ritchie** - Bellyful Founder



*Jacqui with Bellyful Ambassador Pippa Wetzell*

### *Bellyful Testimonial*

"I was so grateful to receive some meals when we had a medically fragile baby placed in our foster care and when we got home from another hospital admission with him I so appreciated it and lovely meals too a fantastic service."

Lynne, August 2017, Bellyful NZ Facebook



## CHIEF EXECUTIVE REPORT



Bellyful has had a great year. We have grown our referrals, deliveries, supporters and volunteers which has enabled us to help more families around New Zealand.

Between April 2017 and March 2018, the number of families we have supported has grown by 9% to 3,432 and our volunteers by 14% to 515 active volunteers. Highlights have included opening 2 new Bellyful branches:

- Bellyful Hibiscus Coast, north of Auckland, in November 2017
- Bellyful Waimakariri, north Canterbury, in February 2018

We are expecting to open 2 further new branches later in 2018.

A big focus of 2017 was rolling out Health and Safety training to all our volunteers around New Zealand. This was a mammoth task, and we are very grateful to our amazing Branch Coordinators who, after attending regional training sessions, ran many training sessions for their branch volunteers. We think it's vitally important that our volunteers have the same rights to safety at Cookathons and on deliveries as workers in much larger organisations.

As part of improving our support of volunteers, we have offered volunteer leadership training to our branch leaders and introduced a new volunteer expenses policy. It was a pleasure to launch the inaugural Bellyful Heart Awards to recognise both our long serving and dedicated branch volunteers.

We have strived to share more stories and photos from Bellyful meal recipients and our volunteers. These have been published on our website, social media, and in our 2 new email newsletters: Bellyful Buzz for our volunteers, and Bellyful Sauce - a

quarterly newsletter for our supporters. We have grown our profile among referring organisations such as Plunket, and developed new partnerships, for example with the Neonatal Trust to provide meals to families with babies in Dunedin Hospital's Neonatal Intensive Care Unit.

We are very grateful for the support of national partners and donors Freedom Furniture, One Percent Collective, Lotteries Grant Board, Sky City Auckland Community Trust, The Warehouse - Bags for Good, and Z Energy - Good in the Hood. Our branches receive fantastic support from local businesses and organisations and have run some amazing fundraisers including auctioning a Dick Frizzell fridge in Christchurch, Napier Truck Day, lots of movie nights, quiz nights and photo fundraisers. This has all resulted in an increase of revenue of 52% for the year ending March 2018, compared with the prior year.

Over the next year, we plan to grow the number of families we support, both in existing and new communities, continue to support our volunteers, improve our processes and implement new communication and relationship management technology. We are looking forward to celebrating Bellyful's 10th anniversary in 2019.

We love helping families in our communities. Thank you for your support in making this possible.

Ngā Mihi

**Charlotte Delahunty**  
Chief Executive

## About Bellyful

### WHY DO WE EXIST?

#### Vision Statement

A Bellyful branch in reach of every New Zealand family who needs us.

#### Mission Statement

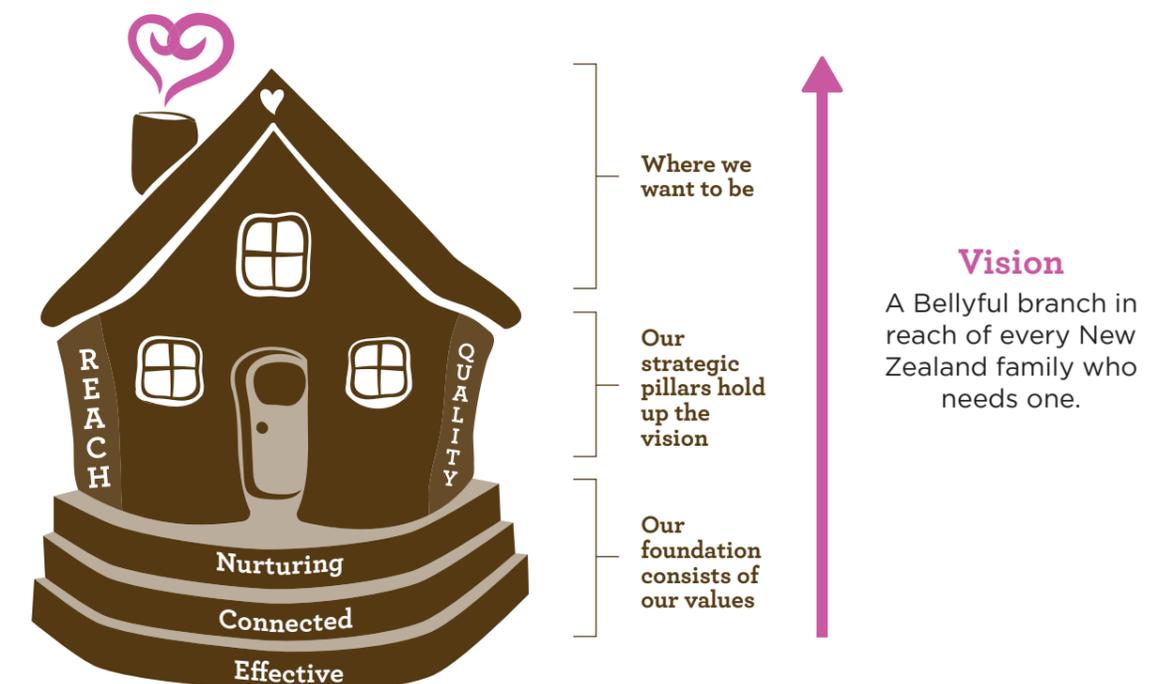
To cook and deliver meals to families with newborn babies and families with young children who are struggling with illness, where there is little or no family or social support.

#### Bellyful's Values

Our values were defined by our volunteers in 2015 and are **nurturing, connected and effective**. These values guide us when recruiting to our teams and when faced with decisions. We always want to ensure we stay true to our values.

#### Bellyful's Strategy

Our strategy outlines that in order to achieve our vision, we need to stay true to our values and balance our strategic pillars, **Reach** and **Quality**. In order to be available to more families, we need to increase our reach, maintaining our commitment to quality at all times. We believe that if one pillar is removed the vision is at risk of collapsing. The board views part its role as maintaining the balance between these two key pillars.



*Our Branch Coordinators as at 31 March 2018 were:*

**Hibiscus Coast**  
Kelly Paddison

**North Shore**  
Nicola Cronin

**West Auckland**  
Carol Burney

**Central Auckland**  
Jen Tudhope

**East Auckland**  
Shannon Brenner/Ani Stace

**Franklin**  
Leanne McMurtrie

**Huntly**  
Victoria Kemp

**Hamilton**  
Collette Savage

**Tauranga**  
Amy Kemeys

**Napier**  
Sharne Ramsay

**Porirua**  
Megan Krishnan/Nicole Barlow

**Hutt Valley**  
Yvonne Morrison

**Karori**  
Jacqui Wight-Jago

**Wellington South**  
Andrea Curzon-Hobson

**Waimakariri**  
Kate Cobb

**Christchurch**  
Anne Liddicoat/Tamara Bissek

**Selwyn**  
Sarah Dewes

**Geraldine**  
Lorraine Morgan

**Dunedin**  
Shaan Ross

**Invercargill**  
Grace Frisby

**Bellyful Structure**

Bellyful is governed by a volunteer Board of Trustees who meet every 6 weeks. The members of the governing body are as follows:

**Leigh Taggart** (Chair, Trustee & Treasurer)

**Iris Richter** (Trustee)

**Rebecca Morahan** (Trustee)

**Jacqui Ritchie** (Founder / Trustee - resigned as Trustee September 2017)

**Fiona Morris** (Trustee - resigned February 2018)

**Jennie Wyllie** (Trustee - resigned April 2018)

**Michelle Kitney** (Trustee - Appointed April 2018)

**Karalyn van Deursen** (Trustee - Appointed June 2018)

**Shared Services**

Bellyful's day to day operations are managed by a wonderful group of volunteers and a few paid contractors. Bellyful is led by its paid part-time, Chief Executive (CE) - Charlotte Delahunty.

The CE is supported by our paid part-time Accounts Administrator - Sheena Kilmister and our volunteer Quality and Operations Manager - Wendy Thompson. A number of volunteers assist with newsletters, social media, police vetting and special projects. Together this forms the Bellyful NZ shared services provided to the Bellyful branches.

**Branches**

As at 31 March 2018, there were 20 operational Bellyful branches - 14 in the North Island and 6 in the South Island. Two new branches are in planning stage and are expected to open later in 2018.

Each branch is led by a volunteer Branch Coordinator or 2 co-Branch Coordinators and supported by other volunteers including (depending on branch size):

- Branch Treasurer
- Recipient Coordinator
- Cookathon Coordinator
- Fundraising Coordinator
- Social Media Coordinator
- The larger branches also include a 2IC (second in charge) who supports other members of branch leadership.

20

BELLYFUL BRANCHES AROUND NEW ZEALAND

*As at 31 March 2018*



To find out more about what Bellyful branches do, you can watch these videos from Bellyful Porirua: <https://www.youtube.com/watch?v=rh88V1DWJnE> and Bellyful Tauranga: <https://www.facebook.com/BellyfulTauranga/videos/1615580128518338/>

## Volunteers

Bellyful relies on volunteers to provide its service to families.

Each branch has 10 to 30+ volunteers, with a total of 515 volunteers across New Zealand. Volunteers lead and support the branch, cook and deliver meals and fundraise for their branch. We value our volunteers and their incredible range of skills. Bellyful volunteer awards are outlined later in this report.

## Referrals for Bellyful Services

Bellyful receives referrals from a wide range of people and organisations including health professionals such as

Plunket nurses, midwives, social workers, neo-natal units, post-natal services and other community services. Bellyful also receives referrals from pre-schools, grandparents, friends, work colleagues and the families themselves. Referrals are usually made via our website or via a phone call to our 0508 Bellyful number.

## Community

Bellyful supports a unique community relationship - we connect recipient families, volunteers, referrers, local businesses, funders and supporters - working together to grow a sense of community. We are a truly community based charity.

## Main Sources of Bellyful's Cash and Resources

Bellyful's primary sources of funding are donations, fundraising, grants and corporate sponsorship.

### Donations

Donations are received from a variety of sources including:

- our Givealittle page
- directly from individuals
- from corporate supporters
- via fundraising events and
- from One Percent Collective

Freedom Furniture is Bellyful's corporate partner selling a Bellyful range of products through its stores, from which all proceeds are donated directly to Bellyful. Bellyful is also a designated charity for the One Percent Collective.

### Fundraising

Bellyful raises funds from a number of corporate community support programmes including Z Energy "Good in the Hood" and The Warehouse "Bags for Good".

Branch fundraising activities include movie nights, quiz nights, photo shoots, cake stalls, sausage sizzles, raffles and catering for events.

Funds raised at branch level are retained and used in the local communities, except for an administration fee and a 10% fundraising fee which are transferred to the national office to support shared central costs. The fundraising fee was removed from 1 April 2018.

### Grants

Grants are a key source of income, benefiting both branch operations and assisting with shared services costs.

### Donated Goods and Services

Bellyful receives a variety of donated goods and services including ingredients for the meals we cook, food items, prizes for our fundraising activities and discounted professional services.

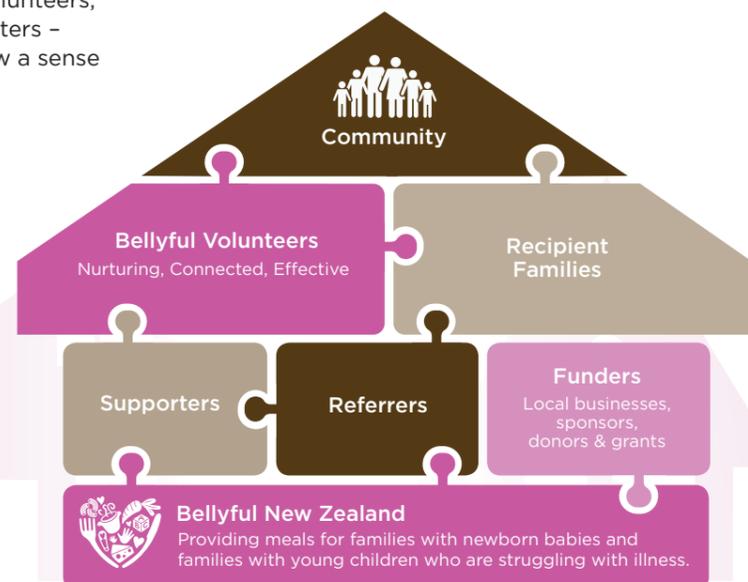
### Bellyful Testimonial

"A huge thank you for our meals!! Coming out of hospital after having my heart stop and then getting a device to keep me alive. With 2 school age kids and a 5 month old baby it help hubby and me big time :) we are very appreciative."

Mel, October 2017, Bellyful Selwyn Facebook

## OUR HOUSE

Bellyful supports a unique relationship between recipient families, volunteers, referrers, funders, and supporters - working together to help grow a sense of community.



## OUR AMBASSADOR

We are very privileged to have Pippa Wetzell as our Bellyful Ambassador for the last 7 years.





“Volunteers do not necessarily have the time; they just have the heart”  
Elizabeth Andrews



## STATEMENT OF SERVICE PERFORMANCE

*What did we do?' and 'When did we do it?'*

Bellyful delivered on its mission to cook and deliver meals to families with newborn babies and families with young children who are struggling with illness, where there is little or no family or social support. In the year to March 2018, we supported 3,432 families, 9% more families than in 2016/17, and grew the number of meals we delivered by 4% to 19,027.

### BELLYFUL OUTPUTS

Description and Quantification of the Entity's Outputs	2017/18	2016/17
	Actual	Actual
Number of meals delivered	19,027	18,300
Number of families assisted	3,432	3,140
Number of communities served	20	18
Number of active volunteers	515	451
Total number of referrals received	4,218	4,019
Number of first time deliveries	3,432	3,140
Number of repeat deliveries	852	954
Number of referrals declined by the family	63	99
Number of referrals declined by the branch (out of zone/criteria)	206	168
Number of Cookathons held	192	188

When Bellyful receives a referral, we check to ensure that the need is consistent with our mission before offering to deliver our services, hence declined referrals.

We are adding more qualitative measures of our services. The testimonials from recipient families included in this report provide examples of the impact Bellyful has on families when they are feeling exhausted and vulnerable.

We have also surveyed our volunteers on the impact Bellyful has on them in our Volunteer Engagement Survey - 85% of our volunteers rated themselves as satisfied or very satisfied.

### Bellyful Testimonial

Thank you so much Bellyful for the wonderful meals my family and I received from you tonight, they will be eaten by my family and I with love and respect just like how it is handled by those who prepared them. Thank you to Briar for dropping them off to my family while I was out on a job my apologies but my wife said you were a lovely lady with a big heart and she was touched by your embracement and words thank you for making her day. With great respect to all of the volunteers and workers of Bellyful I would like to give out a huge THANK YOU and I am very blessed to have been given such a lovely warm helping hand. Thank you my family and I are truly grateful and appreciative for all you have given. GOD BLESS”

Kane, October 2017, Bellyful NZ Facebook 5-star review



## Maurethe's Story NOURISHING THE BELLY & THE SPIRIT

**Dealing with two small boys, depression, autoimmune diseases and work left this Lower Hutt mother with little in her tank. Luckily there was Bellyful to fill her freezer.**

"This time last year I just couldn't have imagined myself sitting here a year later, being happy," says Maurethe Little.

Her relationship with her young sons' father had broken down, she was ill with two autoimmune conditions, and depression. Originally from Ireland, she had no family living close. Life was hard and she lacked support.

She posted her distress on a Meals for Mums Facebook page, and a former Bellyful Branch Coordinator saw her post and suggested she refer herself to Bellyful Hutt Valley for help.

Bellyful had helped Maurethe's family before, when her second son was born.

"I was a bit anxious about asking for help that first time. I always think there are other people more deserving, you know? And I was a bit worried the woman from Bellyful who came to see me would be judging me. But she was really lovely and friendly, and we just chatted."

When she found herself struggling again, Maurethe wasn't sure she still fitted the criteria.

"Maurethe most certainly met our criteria," says Charlotte Delahunty. "She was dealing with two autoimmune disease as well as depression. She was alone with two active boys and had to keep working. That's a lot to deal with so Bellyful was only too happy to help out."

A trained nurse, Maurethe's work included two 12-hour night shifts and two-day shifts on Healthline working from home.

"I'd get the boys to sleep then start working, but Kian would wake up and be banging the door down. I was so sleep deprived and really struggling."

Words and photos:  
Lee-Anne Duncan - abridged

BELLYFUL  
RECIPIENT  
STORIES



"With my illnesses and depression there certainly were times where I didn't think I'd make it through the day. You might think dinner doesn't mean much but when you know there's something you can take out of the freezer, defrost, and it's ready to eat? That makes a wonderful difference."

A year on, Maurethe is making a difference for others joining in Bellyful fundraisers and cookathons.

**"I've always been one to volunteer and I really like the idea of families helping families. I love being able to support others the way I was supported through Bellyful. Also, through Bellyful I've found another group of friends."**

## Kelly's Story COMMITMENT TO COMMUNITY



**Kelly went from being a nervous new mum to opening a Bellyful Branch on the Hibiscus Coast.**

"Our eldest came out yelling. My first thought was she looked beautiful and my second thought was, please don't leave me alone with her!"

Those early days brought happiness, but also tears from both baby and Kelly. Dealing with hormones, healing, being on call 24/7 and running on a few hours of broken sleep a night was tough.

"But I was lucky. I had my supportive husband, mum and mother-in-law. I also had an amazing set of friends and antenatal group."

While researching resources for mums Kelly contacted Bellyful. The branch coordinator of North Shore asked if she would deliver meals on Hibiscus Coast.

"By then I had a one and a three year old who kept me pretty busy so I was nervous about committing - but I loved the philosophy of offering help without judgement. I attended a cookathon and did a couple of deliveries. That was it - I was sold!"

One of her first deliveries was to a family with a prem baby who were spending up to 12 hours a day at the hospital.

"The mum was tearful and so grateful when I handed her the meals. They had been living on takeaways or toast. It was really affecting to see the difference a few meals made at such a tough time."

One year later, in November 2017, Kelly started the Bellyful branch on Hibiscus Coast. With energy and enthusiasm Kelly recruited over 25 volunteers, fundraised and liaised with local community groups.

**"What really motivates me is the thought of all the families out there who are struggling and might not have a support network - I want to be able to reach everyone that could benefit from our help. To me, Bellyful absolutely embodies community spirit."**



# VOLUNTEER APPRECIATION & RECOGNITION

Bellyful is grateful to have a wonderful group of volunteers who provide the support from Bellyful to the families in our communities. Each and every volunteer has made a valuable contribution, whether it is reliably turning up at Cookathons, delivering meals in bleak wintery weather, or cooking sausages outside Bunnings at 9am on a Saturday morning. Many volunteers have also helped with behind the scene roles such as grant applications, developing an IT Strategy for Bellyful, writing and photography for stories, editing our newsletters, organising Bellyful's conference or running health and safety training. We would like to extend our sincere thanks to these generous individuals for so willingly sharing their professional skills.

To recognise our volunteer's dedication and commitment, in 2018 we have introduced the Bellyful Heart Awards.

The **Enduring Heart Award** was awarded to 66 long serving Bellyful volunteers who have volunteered for 5 years or longer.

The **Shining Heart Award** recognises those branch volunteers who have made a significant contribution to their branch. Forty-one nominations were received across 4 categories, with 4 special nominees recognised for their outstanding contribution in 4 different categories - Lynnette Hurley (Administration & Communication), Kat Heath (Fundraising and Finance), Lisa McClennon (Deliveries) and Kate Fitzgerald (Cookathons).

**Bellyful is excited that our volunteers have also been recognised in external awards as follows:**

**Leanne McMurtrie** - Branch Coordinator for Bellyful Franklin - 2018 Kiwibank Auckland Local Hero Award



**Jacqui Jago** - Branch Coordinator for Bellyful Karori- 2017 Minister of Health Volunteer Awards - Runner up for Community Health Service Volunteer for NZ



**Bellyful Tauranga** - TrustPower Community Awards - 2017 Tauranga Regional Winner Health and Wellbeing



**Bellyful Invercargill** - TrustPower Community Awards - 2017 Invercargill Joint Regional Winner Health and Wellbeing



**Bellyful Porirua** - 2017 Wellington Airport Community Awards Regional Finalist

**Bellyful Invercargill** - nominated for 2017 Westpac Southland Excellence Award

**Bellyful Hamilton** - nominated for 2017 Volunteer Waikato Excellence Awards

## Heart Award Recipients

### 2018 ENDURING HEART AWARD

*for volunteers who have served for 5 years or longer*

- |                      |                    |                       |
|----------------------|--------------------|-----------------------|
| Julie Andrews        | Alison Hargest     | Judy Parish           |
| Sandra Angove        | Judy Harvey        | Raelene Paterson      |
| Rebecca Arrowsmith   | Kate Holgate       | Wendy Patrick         |
| Marnie Arruda        | Jacqui Jago        | Jo Peden              |
| Vidhya Balakrishnan  | Kristeen Johnston  | Sharne Ramsay         |
| Nicole Barlow        | Kay Joyce          | Jacqui Ritchie        |
| Sarah Bennett        | Victoria Kemp      | Gaile Scott           |
| Carol Burney         | Esther Kiernan     | Rachel Smith          |
| Ainsley Button       | Wendy Lindsay      | Natalie Snaddon       |
| Helen Craig          | Teresa Mackle      | Kim Sommer            |
| Nicola Cronin        | Heidi Maclennan    | Cheryl Spaziani       |
| Andrea Curzon-Hobson | Patricia Mazur     | Connie Sproule        |
| Rachel Dick          | Lisa McClennon     | Rhonda Sweetman       |
| Kirsten Doyle        | Jocelyn McKenzie   | Alison Taylor         |
| Kate Fitzgerald      | Faye Mcmillian     | Wendy Thompson        |
| Barbara Fletcher     | Leanne McMurtrie   | Rowena Tun            |
| Tara Fletcher        | Rebecca Morahan    | Angela Vink           |
| Kim Fowler           | Kim Murray         | Claire Westcott-Jones |
| Ann Gargiulo         | Rachel Neale       | Pippa Wetzell         |
| Mary Gate            | Bronwen Newton     | Leah Wheeler          |
| Aliesha Gordon       | Hannah O'Donnell   | Jenny Whiting         |
| Fiona Gregg          | Robyn Ogle         | Adeline Wong          |
|                      | Therese O'Sullivan |                       |

### 2018 SHINING HEART AWARD

*for volunteers who have made a significant contribution*

- |                        |                   |                       |
|------------------------|-------------------|-----------------------|
| <b>Kate Fitzgerald</b> | Mhairi Freer      | Rose Ross             |
| <b>Kat Heath</b>       | Grace Frisby      | Rachel Ryan           |
| <b>Lynnette Hurley</b> | Sarah Gardiner    | Gaile Scott           |
| <b>Lisa McClennon</b>  | Aliesha Gordon    | Allison Smith         |
| Carole Anderton        | Janna Harvey      | Christie Smith        |
| Sandra Angove          | Kristeen Johnston | Karen Spackman        |
| Tamsyn Arnold          | Rachel Neale      | Leigh Taggart         |
| Melinda Bone           | Robyn Ogle        | Wendy Thompson        |
| Carol Burdon           | Hannah O'Donnell  | Megan Thorn           |
| Kym Cooper             | Raelene Paterson  | Nina Till             |
| Janice Delicata        | Carole Pearson    | Kylie Todd            |
| Rachel Dick            | Sharne Ramsay     | Claire Westcott-Jones |
| Karen Dixon            | Kay Read          | Fiona Woodham         |
| Felicity Durand        | Sue Roots         |                       |



*Pictured: Some of our Heart Award recipients*

# THANK YOU

YOUR SUPPORT HAS ENABLED OUR  
*19 New Zealand branches to supply...*

**19,027** MEALS  **TO** **3,442** FAMILIES 

*We have cooked...*

**20,329**  
MEALS AT OUR  
cookathons



*To do this we have used...*

**5,086 KGS** of mince  
**2,000 KGS** of grated cheese  
**10,172 JARS** of pasta sauce  
**10,172 ONIONS** (a lot of tears!)  
**5,000 LITRES** of milk  
**508 KGS** of butter  
**5,056 KGS** of grated carrots

WE HAD **515** VOLUNTEERS GIVE...

**51,500** hours of their time to help others in  
their community through Bellyful.



We are only able to do this because of the phenomenal support & sponsorship Bellyful has received from businesses, charitable trusts and individuals in our wonderful New Zealand community.

## THANKING OUR DONORS, SPONSORS & SUPPORTERS

Bellyful is grateful for the wonderful support we receive from our donors, sponsors, grant providers and supporters, enabling our volunteers to provide meals to families in our communities.

### National Sponsors, Donors and Grant Providers

Bellyful is thankful to have the following fantastic partners, sponsors and grant providers who support Bellyful nationally:

- **Freedom Furniture** - has partnered with Bellyful since December 2016, selling an exclusive Bellyful range of products through its stores, where 100% of the proceeds goes to Bellyful. Freedom also receives direct donations from customers for Bellyful.
- **One Percent Collective** - Bellyful has been a One Percent Collective's charity partner since December 2016. The collective encourages donors to donate 1% of their income to charities and uses stories and events to connect donors with charities.
- **Lottery Grants Board** - has awarded Bellyful a 3-year Lottery National Community grant towards volunteer support, training and Chief Executive costs.

- **Sky City Auckland Community Trust** - has supported Bellyful for 3 years with grants toward Chief Executive costs and volunteer training
- **Z Energy** - 23 Z stations supported 15 Bellyful branches around NZ through the Good in the Hood programme.
- **The Warehouse** - 20 stores supported 11 Bellyful branches around NZ through its Bags for Good programme.

### Other national or multi-branch sponsors, donors and grant providers include:

- DLA Piper
- Wellington Community Trust
- Tindall Foundation
- Jack Jeffs Trust
- Holcim (New Zealand) Ltd
- St Lazarus Trust Board
- NZ Post - Community Post
- The Good Registry
- Doppel Ltd - Angela Vink



### Bellyful Testimonial

"Can't begin to put in words how grateful we are for the meals. It has been a really tough last week - I was admitted to hospital and it felt like our whole world was turned upside down with a newborn and a 4&6 year old. We really appreciate all the support and help, thankfully I got discharged last night and these meals will make a huge impact on adjusting back at home. Thank you so much!"

Asheigh, February 2018, Bellyful Hibiscus Coast Facebook 5-star review

Thank you continued...

## Branch Sponsors, Donors, Grant Providers and Supporters

Each Bellyful branch is supported by local businesses, community groups and individuals whom provide sponsorship, donate cash or goods, provide free venues, discounted services, and free deliveries. We are truly grateful for this wonderful local support.

*In addition to the supporters listed below, some donors wish to remain anonymous, so you know who you are and we thank you from the bottom of our hearts.*

### Bellyful Hibiscus Coast

#### Supporters:

The Warehouse - Bags for Good  
Hibiscus Bays Local Board  
Hibiscus Coast Community House  
Birth TENS

### Bellyful North Shore

#### Supporters:

North Shore Presbyterian Hospital  
Geoff and Nell Erne Adams Charitable Trust  
The Warehouse - Bags for Good  
North Harbour Life Development  
Z Energy - Good in the Hood

### Bellyful West Auckland

#### Supporters:

Business Management Solutions  
Te Atatu Bible Chapel  
Z Energy - Good in the Hood  
The Warehouse Bags for Good

### Bellyful Central Auckland

#### Supporters:

John Filmore Contracting  
Lion Foundation  
Albert-Eden Local Board - Auckland City Council  
Barfoot & Thompson  
The Warehouse Bags for Good  
Z Energy - Good in the Hood

### Bellyful East Auckland

#### Supporters:

Howick Tyres  
Adelina Photography  
Z Energy - Good in the Hood  
The Warehouse - Bags for Good  
Wild Wheat  
Aussie Butcher  
New World Botany  
Auckland Council  
Stems  
Minerva House  
Salvation Army  
Howick Community Board,  
Auckland City Council

### Bellyful Franklin

#### Supporters:

Lion Clubs of Pukekohe  
Rotary Club Franklin  
St Patrick's Catholic Church Pukekohe  
The Warehouse - Bags for Good  
Z Energy - Good in the Hood  
Rural Supplies Pukekohe Ltd  
Pukekohe Travel

### Bellyful Huntly

#### Supporters:

Envisage Photography  
Waikato District Council  
St Paul's Huntly

### Bellyful Hamilton

#### Supporters:

Wise Group  
The Warehouse - Bags for Good  
Z Energy - Good in the Hood  
Waikato Honda  
Apex Auto Centre  
Café Agora  
Hamilton Junior High

### Bellyful Tauranga

#### Supporters:

The Acorn Foundation  
Legacy Trust  
The Warehouse - Bags for Good  
Z Energy - Good in the Hood  
Bay Venues Ltd  
Good Neighbour Trust

### Bellyful Napier

#### Supporters:

Trucking for Hawke's Bay Child Care  
All Saints Taradale  
The Warehouse - Bags for Good  
Z Energy - Good in the Hood  
Downey's City Butchery  
PAK'nSAVE Napier

### Bellyful Porirua

#### Supporters:

Sarah Searanke Catering  
Mad Butcher Porirua  
Z Energy - Good in the Hood  
Crossfit Porirua  
Hutt Mana Charitable Trust  
Trust House Foundation  
Pauatahanui Anglican Parish

### Bellyful Hutt Valley

#### Supporters:

Hutt Baptist Church  
Pelorus Trust  
Hutt Mana Charitable Trust  
The Warehouse - Bags for Good  
Z Energy - Good in the Hood

### Bellyful Karori

#### Supporters:

Sweet Bakery and Cakery  
Rotary Karori  
St John's Op Shop Trust New World Karori  
Therese O'Sullivan, Harcourts Team Wellington  
Karori Baptist Church

### Bellyful Wellington South

#### Supporters:

The Warehouse - Bags for Good  
Z Energy - Good in the Hood  
Eketahuna Country Meats  
Brew'd Island Bay  
New World Wakefield St  
Southern Cross Garden Bar  
Kaibosh  
Plimmer House, Scots College

### Bellyful Waimakariri

#### Supporters:

Christchurch Airport Community Fund  
Soroptomists  
New World Rangiora  
Z Energy - Good in the Hood  
Rangiora Borough School

### Bellyful Christchurch

#### Supporters:

Joes Garage  
Mike Pero  
Fresh Connection  
Trent Builders  
Christchurch Boys High  
Z Energy - Good in the Hood  
The Warehouse - Bags for Good

### Bellyful Selwyn

#### Supporters:

New World Lincoln  
Fresh Connections  
Z Energy - Good in the Hood  
The Warehouse - Bags for Good  
Selwyn District council  
Air Rescue

### Bellyful Geraldine

#### Supporters:

Geraldine Butcher  
Freshchoice Geraldine  
Richard and Susan Trengenza  
Wahi School

### Bellyful Dunedin

#### Supporters:

New World Mosgiel  
Fresh Choice Green Island  
Veggie Boys  
Firebrand  
The Warehouse - Bags for Good  
Petridish  
Erban Spa  
Lion Foundation  
Bendigo Valley Sports and Charity Foundation  
Queen's High School

### Bellyful Invercargill

#### Supporters:

Invercargill Licensing Trust  
Lego User Group  
The Warehouse - Bags for Good  
SBS Bank  
New World Elles Road  
Plunket Invercargill  
Age Concern





"Alone we can do so little; together we can do so much"  
Helen Keller



# Approval of Performance Report

THE BELLYFUL NEW ZEALAND TRUST  
For the year ended 31 March 2018

The Board of Trustees are pleased to present the approved Performance Report of The Bellyful New Zealand Trust for year ended 31 March 2018.

The Trustees are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate for the purpose that the Performance Report is prepared.

**Leigh Taggart**  
Bellyful Board Chair  
8 September 2018

**Rebecca Morahan**  
Bellyful Board Trustee  
8 September 2018

## STATEMENT OF FINANCIAL PERFORMANCE

'How was it funded?' and 'What did it cost?'

### THE BELLYFUL NEW ZEALAND TRUST

For the year ended 31 March 2018

	Notes	This year 2018	Budget 2018	Last year 2017
<b>REVENUE</b>				
Donations, fundraising and other similar revenue	1	269,699	182,000	190,247
Grants for providing goods and services	1	97,297	81,000	49,952
Interest		1,520	480	1,010
Other revenue		-	-	918
<b>Total Revenue</b>		<b>368,515</b>	<b>263,480</b>	<b>242,127</b>
<b>EXPENSES</b>				
Costs related to providing meals	2	132,738	97,955	109,505
Shared service costs	2	116,257	144,350	62,332
Volunteer related costs	2	19,111	12,000	18,348
<b>Total Expenses</b>		<b>268,106</b>	<b>254,305</b>	<b>190,184</b>
<b>Surplus for the Year</b>		<b>100,409</b>	<b>9,175</b>	<b>51,943</b>

The accompanying notes form part of this Performance Report and should be read in conjunction with the Auditor's report.

#### Bellyful Testimonial

"Well Thank You Very Much to everyone who is involved with this organisation - I had twins on the 10 April and after spending 11 days in NCIU with them we have finally had our first week at home. Last night we received our bag of meals and tonight my two older girls (7 & 3) gave the Mac n Cheese the BIG thumbs up - Thanks for a wee bit of sanity back, if the demanding twins don't take it."

Christchurch, April 2017, via Facebook



## STATEMENT OF FINANCIAL POSITION

'What the entity owns?' and 'What the entity owes?'

### THE BELLYFUL NEW ZEALAND TRUST

For the year ended 31 March 2018

	Notes	This year 31 March 2018	This year BUDGET	Last year 31 March 2017
<b>ASSETS</b>				
<b>Current Assets</b>				
Bank accounts and cash	4	167,379	200,000	218,106
Investments 90 days or less	4	35,000	-	-
Debtors and prepayments	4	44,557	8,612	3,011
Stock		12,208	10,000	7,718
<b>Total Current Assets</b>		<b>259,144</b>	<b>218,612</b>	<b>228,835</b>
<b>Non-Current Assets</b>				
Investments over 90 days	4	42,500	-	-
Property, plant and equipment	6	15,297	15,000	10,367
<b>Total Non-Current Assets</b>		<b>57,797</b>	<b>15,000</b>	<b>10,367</b>
<b>TOTAL ASSETS</b>		<b>316,941</b>	<b>233,612</b>	<b>239,202</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Creditors and accrued expenses	5	15,706	15,000	11,217
Income in advance	5	26,389	35,000	53,548
<b>Total Current Liabilities</b>		<b>42,095</b>	<b>50,000</b>	<b>64,765</b>
<b>TOTAL LIABILITIES</b>		<b>42,095</b>	<b>50,000</b>	<b>64,765</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>274,845</b>	<b>183,612</b>	<b>174,437</b>
<b>ACCUMULATED FUNDS</b>				
Capital contributed by members	7	100	100	100
Accumulated surpluses	7	274,745	183,512	174,337
<b>Total Accumulated Funds</b>		<b>274,845</b>	<b>183,612</b>	<b>174,437</b>

The accompanying notes form part of this Performance Report and should be read in conjunction with the Auditor's report.

## STATEMENT OF CASH FLOWS

'How the entity has received and used cash'

### THE BELLYFUL NEW ZEALAND TRUST

For the year ended 31 March 2018

	This year 31 March 2018	BUDGET	Last year 31 March 2017
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from donations, fundraising and sponsorship	238,722	182,000	189,256
Grants received	70,138	81,000	97,964
Interest	1,200	575	1,010
Cash receipts from other operating activities	-	5,600	4,418
GST	(2,752)	-	2,370
Payments to suppliers	(271,704)	(250,000)	(186,820)
<b>Total Cash Flows from Operating Activities</b>	<b>35,604</b>	<b>19,175</b>	<b>108,198</b>
<b>CASH FLOWS FROM INVESTING AND FINANCING ACTIVITIES</b>			
Payments to acquire property, plant and equipment	(8,831)	(10,000)	(9,098)
Payments to purchase investments	(42,500)	-	-
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(51,331)</b>	<b>(10,000)</b>	<b>(9,098)</b>
<b>Net (Decrease)/Increase in Cash</b>	<b>(15,727)</b>	<b>9,175</b>	<b>99,100</b>
<b>CASH BALANCES</b>			
Cash and cash equivalents at beginning of year	218,106	218,106	119,006
Cash and cash equivalents at end of year	202,379	227,281	218,106
<b>Net Change in Cash for the Year</b>	<b>(15,727)</b>	<b>9,175</b>	<b>99,100</b>

## STATEMENT OF ACCOUNTING POLICIES

'How did we do our accounting?'

### THE BELLYFUL NEW ZEALAND TRUST

As at 31 March 2018

#### Basis of Preparation

Bellyful has elected to apply Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000 for the last two annual reporting periods. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that Bellyful will continue to operate in the foreseeable future.

#### Fundraising, grants and donations

Fundraising, grant income and donations are accounted for depending on whether or not it has a "use or return" condition attached. Where no use or return conditions are attached, the revenue is recorded as income when the cash is received. Where income includes a cash or return condition, it is initially recorded as a liability on receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

*Donated goods or services (other than donated assets) are not recognised.*

Where significant donated assets are received with useful lives of 12 months or more, and the fair value of the assets is readily obtainable, the donation is recorded at the fair value of the asset obtained. Where the fair value of the asset is not readily obtainable, the donation is not recorded. Donated assets with useful lives less than 12 months are not recorded.

#### Interest income

Interest income is recognised on an accruals basis.

#### Other income

All other income is accounted for on an accruals basis and accounted for in accordance with the substance of the transaction.

#### Income Tax

Bellyful is a registered charity under the Charities Act 2005, and accordingly is not subject to income tax.

#### Bank Accounts and Cash

Bank accounts and cash in the Statements of Financial Position and Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

#### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax except for accounts payable and accounts receivable which are stated inclusive of GST.

#### Debtors

Debtors are carried at estimated realisable value after providing against debts where collection is doubtful.

#### Plant and depreciation

Plant is shown at cost or valuation less any accumulated depreciation. Equipment under \$500 is not capitalised. Depreciation is provided on a diminishing value basis on all plant.

Plant consists of freezers, food processors and gazebos for which the depreciation rate has been estimated at 25%.

#### Comparatives

Comparative information has been taken from the Performance Report for the year ended 31 March 2017. Certain amounts in the comparative information have been reclassified to ensure consistency with the current year's presentation.

## NOTES TO THE PERFORMANCE REPORT

### 1. ANALYSIS OF REVENUE FROM DONATIONS, FUNDRAISING AND CORPORATE SPONSORSHIP

REVENUE ITEM	ANALYSIS	2018	2017	
<i>Donations and similar revenue</i>	<b>Corporate donations</b>			
	The Warehouse 'Bags for Good' programme	21,034	35,030	
	Z 'Good in the Hood' programme	19,035	26,815	
	Freedom Furniture - in shop	11,568	-	
	Other corporate donations	18,919	7,378	
	<b>Other donations</b>			
	General donations	11,905	22,545	
	One Percent Collective	28,662	139	
	Z - Collection boxes	2,931	-	
	Givealittle donations	5,974	9,215	
	Trusts	4,600	5,000	
	Lions, Club, Rotary	6,887	5,300	
	Donated goods and services	6,814	3,500	
	<b>TOTAL</b>	<b>138,329</b>	<b>114,922</b>	
	<i>Fundraising revenue</i>	Movie nights	15,594	24,683
		Photoshoots	11,194	3,623
		Quiz nights	11,006	8,086
Catering help		8,869	5,567	
Bake sales		6,628	5,236	
Sausage sizzle		5,597	699	
Raffles		3,996	2,483	
Nadia Lim event		3,570	-	
Fridge won in competition - sold		3,000	-	
Bride of the year		1,734	2,193	
Chocolate bars		789	1,455	
Devonshire tea / high tea		-	2,724	
Various other events		7,017	9,033	
<b>TOTAL</b>		<b>79,994</b>	<b>65,782</b>	
<i>Corporate sponsorship</i>	<b>National level</b>			
	Freedom Furniture	39,937	-	
	Holcim - website costs	2,000	3,000	
	<b>41,937</b>	<b>3,000</b>		
	<b>Branch level</b>			
	Business Management Solutions	2,500	-	
	JFC Limited	1,929	200	
	Joe's Garage Financial Services	3,059	4,115	
	Stems from Home	1,878	1,878	
	Others < \$500	73	350	
	<b>9,439</b>	<b>6,543</b>		
	<b>TOTAL</b>	<b>51,376</b>	<b>9,543</b>	
	<b>Total revenue from donations, fundraising and sponsorship</b>	<b>269,699</b>	<b>190,247</b>	

REVENUE ITEM	ANALYSIS	2018	2017
<i>Grants for providing goods and services</i>	Lottery Grants	29,700	-
	SkyCity Auckland Community Trust	21,340	23,660
	Tindall Foundation	10,000	-
	Jack Jeffs Trust	7,500	7,500
	St Lazarus Trust	2,400	-
	North Shore Presbyterian Trust	3,200	-
	Western Districts Community Trust	3,000	-
	Invercargill Licensing Trust	4,000	-
	Lion Foundation	2,573	-
	Len Reynolds Trust	2,050	-
	Geoff & Nell Erne Adams Charitable Trust	2,000	-
	Hutt Mana Charitable Trust	1,740	-
	Trust House Limited	1,600	-
	Pelorus Trust	1,384	7,593
	Bendigo Valley	1,301	-
	Acorn Foundation	1,200	1,100
	Auckland Council - Howick	925	-
	Auckland Council - Albert Eden	718	-
	Air Rescue Services	631	-
	Pub Charity	-	6,227
Christchurch City Council	-	1,336	
Foodstuffs Community Trust	35	1,588	
Hawkes Bay Children's Holding Trust	-	948	
<b>TOTAL</b>	<b>97,297</b>	<b>49,952</b>	
<i>Interest Income</i>	Current accounts	174	228
	Term Deposits	1,344	776
	GST refunds	2	6
	<b>TOTAL</b>	<b>1,520</b>	<b>1,010</b>
<i>Other Revenue</i>	Tea Towel Sales	-	539
	Sale of second hand freezers	-	379
	<b>TOTAL</b>	<b>-</b>	<b>918</b>

## 2. ANALYSIS OF EXPENSES

EXPENSE ITEM	ANALYSIS	2018	2017
<i>Costs related to providing meals</i>	Advertising	-	355
	Depreciation	3,901	1,848
	Design Costs	3,150	-
	Food Purchases	70,599	66,408
	General Expenses	1,056	1,843
	Health & Safety	2,251	-
	Packaging Costs	12,919	4,624
	Postage	1,038	1,234
	Printing & Stationery	5,403	6,182
	Promotions / Events	19,640	17,038
	Tea Towel & Apron Costs	388	1,106
	Telephone	3,085	3,754
	Utensils/Cooking Equipment	5,739	1,849
	Venue Hire - For Cooking	3,571	2,719
	<b>TOTAL</b>		<b>132,738</b>
<i>Shared service cost</i>	Advertising	10	-
	Accountancy and Audit Fees	4,226	2,275
	Accounts Administration	15,516	15,734
	Bank Fees & Charges	126	108
	Chief Executive	71,890	23,660
	Conference Costs	-	11,081
	Design Costs	7,189	3,862
	Fundraising & Donation Service Fees	357	268
	Liability Insurance	1,365	1,286
	Subscriptions	689	543
	Telecommunications	1,099	-
	Training	736	395
	Travel - National	8,707	4,953
	Website, Software & IT support	4,347	3,662
	<b>TOTAL</b>		<b>116,257</b>

2. ANALYSIS OF EXPENSES *Continued..*

EXPENSE ITEM	ANALYSIS	2018	2017
<i>Volunteer support</i>	Catering	692	489
	Travel Expenses - General	-	174
	Travel Expenses - Conference	-	5,300
	Volunteer Training	5,394	-
	Volunteer Appreciation	13,024	7,432
<b>TOTAL</b>		<b>19,111</b>	<b>13,395</b>

## 3. BRANCH CONTRIBUTION TO SHARED SERVICES COSTS

EXPENSE ITEM	ANALYSIS	2018	2017
<i>National Office levies for shared service costs</i>	Annual Fee Received from Branches	16,575	16,500
	Fundraising Fee Income (from Branches)	17,832	17,671
	Levy from Branches to cover National Event	-	2,550
	<b>TOTAL</b>	<b>34,407</b>	<b>36,721</b>

## 4. ANALYSIS OF ASSETS

ASSET ITEM	ANALYSIS	2018	2017	
<i>Bank accounts and cash</i>	<b>Bellyful NZ National Office</b>			
	Current accounts	35,605	101,947	
	Term deposits 90 days or less	35,000	-	
	Term deposits more than 90 days (non current)	35,000	-	
	<b>Branches</b>			
	Current accounts	131,774	116,159	
	Term deposits more than 90 days (non current)	7,500	-	
	<b>TOTAL</b>	<b>244,879</b>	<b>218,106</b>	
	<i>Total debtors and prepayments</i>	Accounts receivable	16,945	580
		Other receivables	14,322	948
GST receivable		2,642	-	
Prepayments		10,647	1,483	
<b>TOTAL</b>		<b>44,557</b>	<b>3,011</b>	

## 5. ANALYSIS OF LIABILITIES

LIABILITY ITEM	ANALYSIS	2018	2017
<b>Creditors and accrued expenses</b>	Accounts payable	13,646	10,955
	GST payable	-	114
	Accrued expenses	2,060	148
	<b>TOTAL</b>	<b>15,706</b>	<b>11,217</b>
<b>Income in advance</b>	<i>Grants received but not fully spent at year end</i>		
	Auckland City Council	-	718
	Bendigo Valley Sports & Charity Foundation	899	-
	First Sovereign Trust	5,503	-
	Hutt Mana Charitable Trust	1,607	1,740
	Len Reynolds Trust	-	2,050
	Lion Foundation	1,314	-
	Lottery Grants	-	29,700
	Pelorus Trust	2,000	-
	Pub Charity	4,516	-
	SkyCity Auckland Community Trust	-	6,340
	Tindall Foundation	-	10,000
	Trust House Limited	500	-
	Wellington Community Trust	10,000	-
	Western Districts Community Foundation	-	3,000
	<i>Other income in advance</i>		
Movie ticket purchased for April event	50	-	
<b>TOTAL</b>	<b>26,389</b>	<b>53,548</b>	

## Bellyful Testimonial

"You do amazing work. I was gifted meals a while ago after my wee girl was in hospital and you helped my friend when her baby was in hospital recently. Sometimes it's not about the money, but about the act of kindness x"

Marie, November 2017, Bellyful NZ Facebook



## 6. PLANT AND EQUIPMENT

ASSET CLASS	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation & Impairment	Closing Carrying Amount
<b>This year - Plant and equipment</b>					
Freezers	8,001	7,111	-	3,180	11,932
Food Processors	1,049	1,060	-	378	1,731
Gazebos	1,317	660	-	343	1,634
<b>TOTAL</b>	<b>10,367</b>	<b>8,831</b>	<b>-</b>	<b>3,901</b>	<b>15,297</b>
<b>Last year - Plant and equipment</b>					
<i>Plant and equipment</i>					
Freezers	2,625	6,966	-	1,590	8,001
Food mixers	491	663	-	105	1,049
Gazebos	-	1,470	-	153	1,317
<b>TOTAL</b>	<b>3,116</b>	<b>9,099</b>	<b>-</b>	<b>949</b>	<b>10,367</b>

## Significant Donated Assets Recorded

The value of donated goods and services has only been recorded in this Performance Report, when the value is easily determined. A description of the entities supporting Bellyful in this way are detailed earlier in this report. There were no significant donated assets during this year.

## Significant Donated Assets - Not Recorded

There were no significant donated assets not recorded during this year.

## 7. ACCUMULATED FUNDS

	Capital Contributed by Members	Accumulated Surpluses or Deficits held at Branch level	Accumulated Surpluses or Deficits for National Office	Total
<b>This year</b>				
Opening balance	100	127,110	47,227	174,437
Surplus/(deficit)	-	25,502	74,906	100,408
<b>Closing balance</b>	<b>100</b>	<b>152,612</b>	<b>122,133</b>	<b>274,845</b>
<b>Last year</b>				
Opening balance	100	95,176	27,217	122,493
Surplus/(deficit)	-	31,934	20,010	51,944
<b>Closing balance</b>	<b>100</b>	<b>127,110</b>	<b>47,227</b>	<b>174,437</b>

Branch reserves total \$152,612 and are retained at branch level for future operating needs. National office reserves total \$122,133. These reserves have been purposely accumulated to provide a safety buffer for future shared service costs including those related to the Chief Executive role. In the past, these have been funded by grants and corporate sponsorship, which are not guaranteed in future years.

**8. COMMITMENTS AND CONTINGENCIES**

COMMITMENTS	EXPLANATION AND TIMING	At balance date THIS YEAR	At balance date LAST YEAR
Commitments to repay grants received, if they are not fully spent.	Grants not fully spent are shown as income in advance in the statement of financial performance.	26,389	53,548

**Contingent Liabilities and Guarantees**

There are no contingent liabilities or guarantees at the balance date (Last year - Nil).

**9. RELATED PARTIES**

A related party transaction is a transfer of money, goods or services between a charity and those who are closely associated with it.

Description of related party relationship	Description of the transaction (whether in cash or amount in-kind)	Value of transaction this year	Value of transaction last year
Trustees	Regularly provided their time and skills to the oversight and operation of the Trust at no charge.	-	-
Chief Executive	Paid as a contractor, on a part-time basis.	71,890	23,660

**10. EVENTS AFTER THE BALANCE DATE**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

**11. ABILITY TO CONTINUE OPERATING**

The entity will continue to operate for the foreseeable future.

**AUDITOR'S REPORT**



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**INDEPENDENT AUDITOR'S REPORT**  
To the trustees of the BELLYFUL NZ TRUST  
**Report on the Financial Statements**

**Qualified Opinion**

We have audited the financial statements contained in the performance report of the BELLYFUL NZ TRUST on pages 24 to 34 which comprise the statement of financial position as at 31 March 2018, the statement of financial performance and statement of cash flows for the year ended, the statement of accounting policies and other explanatory information.

In our opinion, except for the matters outlined in the basis for a qualified opinion, the financial statements on page 24 to 34 present fairly the financial position of the BELLYFUL NZ TRUST as at 31 March 2018 and its financial performance and cash flows for the year ended on that date in accordance with the requirements of Public Benefit Entity Simple Format Reporting – Accrual [PBE-SFR-A] (Not-For-Profit) [NFP] issued in New Zealand (NZ) by the NZ Accounting Standards Board relevant to reporting financial position, financial performance and cash flows.

**Basis for Qualified Opinion**

We obtained sufficient and appropriate audit evidence on which to base our opinion, except that our audit work has been limited in the -

- verifying of the completeness of recording for cash sources of income where the accounting control is limited until the funds are banked, and
- verifying the quantities and value of stock as it is not cost effective to visit all the NZ branches.

Other than in our capacity as auditor we have no other relationship with, or interests in, the BELLYFUL NZ TRUST.

We conducted our audit in accordance with International Standards on Auditing (NZ ISAs). Our responsibilities under those standards are further described below in the Auditor's

Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organisation in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the NZ Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

**Restriction on responsibility**

This report is made solely to the members, as a body, in accordance with section 42F of the Charities Act 2005, and the entity's constitutional requirements. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members as a body, for our audit work, for this report, or for the opinions we have formed.

**Other Information**

The governance board is responsible for the other information being the entity information and statement of service performance. Assurances on the other information, if required, are engaged under a separate assurance engagement.

Our audit opinion on the financial statements does not cover any assurance on the other information. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If based, on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# AUDITOR'S REPORT

Page 2/2

## Governance Board Responsibility for the Financial Statements

The governance board is responsible for determining that the PBE-SFR-A NFP framework is acceptable in the entity's circumstances, for the preparation of financial statements, and for such internal control as the governance board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governance board is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

We are also required to apply the explanatory guides EG Au 1 & Au 9.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not

detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- conclude on the appropriateness of the use of the going concern basis of accounting by the board. Based on the audit evidence obtained, no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, and no assurances are provided for any future events or conditions that may cause the entity to cease to continue as a going concern.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by governance.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Integrity Auditors*

**Integrity Audit**  
Chartered Accountants  
East Tamaki, Auckland  
September 8, 2018

